

John D. Rochat
Chairman
533-3831

Jay M.Brandt
Vice Chairman
367-3667

Galen Shelly
367-3722

**CONEWAGO TOWNSHIP
BOARD OF SUPERVISORS**

3279 Old Hershey Road
Elizabethtown, PA 17022
Tel. No. (717) 534-8556
Fax (717) 533-6643

Norman Miller, Dir.
Administration
Road Master

Shirley Bretz
Twp.Secretary/
Asst.Treasurer

Dolores Kuntz
Treasurer/
Assistant Secretary

BUDGET MEETING 2009

OCTOBER 22, 2008

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS MINUTES

The Conewago Township Board of Supervisors held a 2009 Budget Workshop Meeting as well as any other normal business that may come before the board on Wednesday, October 22, 2008. Those present were:

John Rochat
Shirley Meyers

Galen Shelly
Norman Miller

Jay Brandt
Dolres Kuntz

The meeting was called to order by Chairman Rochat at 1:10 PM.

PUBLIC COMMENTS: No Public Comments – The floor is closed. This is a work session and there will be no further public comments. If the public shows up later they may comment at the regular Board meeting.

Appointments for Township Board Members – Miller mentioned at the regular meeting he will have any members on Township Boards that will be due to be reappointed. He also said at the reorganization meeting we would need to appoint a point of contact for the Open Record Law. The secretary stated she is working on a 2009 lists for all boards of Conewago Township, as well as a meeting date list for 2009.

10-Hour Work Day – Trial Period Until 11-2-08 - Miller said the 10-hour work day trial period was approved by this board until 11-2-08. Miller stated the trail period is working well, the road crew likes those hours. He is asking for it to be extended indefinitely. Daylight saving time is November 1, but that does not interfere with their work schedule, they can do inside work until it gets lighter, or they check early in the morning to see, if they will collect leaves that day.

A motion by Brandt second by Rochat to extend the 10-Hour Work Day indefinitely. Motion carried.

Laurel Drive - \$47,301.18, Township of Derry – Miller asked for approval for the bill in the amount of \$47,301.18 for Laurel Drive. They only charged us for the macadam. This is the remainder of the township portion, for trucking and labor costs.

A motion by Shelly second by Brandt to approve payment to Township of Derry in the amount of \$47,301.18, for trucking and labor costs. Motion carried.

Road Crew - Personnel Issues for Part-Time Employees As Needed – Miller stated he wants to settle the Graybill issue for hourly rate for part-time employees to be used as needed when someone is sick or on vacation. The regular rate is \$20.00 for snow, but he wants to discuss a rate of \$18.00 Per Hour, as needed such as leaf collection, etc. Rochat stated this Board approves the list of names, and we can handle inside the budget as a line item for part-time employees for extra hours.

A motion by Shelly second by Rochat to set the rate at \$18.00 Per Hour to hire part-time road crew as needed. Motion carried.

State Account Money Market – Miller asked for approval to transfer money to PLGIT or the bank with the highest CD rate locked in. He would like to transfer \$390,000.00 For 90, 120, days, etc. not to exceed more than \$250,000. in a CD.

A motion by Rochat second by Brandt to authorize Miller & Kuntz to transfer \$390,000.00 from state account money market to highest CD rate not to exceed \$250,000.00. Motion carried.

MS4 POSTER & NEWSPAPER AD – The secretary asked for approval to participate in MS4 Poster and Newspaper Ad for Permit Requirements. The conservation district will coordinate the following projects to assist your municipality with fulfilling several components of the public education activities that are required by permit regulations. They will place ad in the Patriot-News, distribute posters to MS4 target audiences, and they will also distribute posters to schools. The full-color newspaper ad will cost approximately \$660.00, which will be split among participating municipalities; anticipated cost per municipality is \$39.00. Posters are sold at cost which runs 40 cents each for a full color poster. Posters are 11 x 17 and are printed on poster quality paper. The order form needs to be returned by 10-31-08.

A motion by Brandt second by Rochat to participate in the MS4 Poster, Newspaper Advertisement for year 6 of the MS4 permit. Motion carried.

Todd Long, Exemption from Pumping Parcel 22-009-012, Located at 6290 Schoolhouse Road – Mr. Long asked for an exemption because no one is living there at the present time.

A motion by Brandt second by Rochat to exempt Parcel 22-009-012 located at 6290 Schoolhouse Rd. from pumping because no one lives there at the present. If and when someone is ready to occupy the property you need to notify the township and will have to do a pumping before anyone is allowed to occupy the house. Motion carried.

ORDINANCE – PENSION PLAN – Miller stated when the township was audited for 2006-2007 nonuniformed pension plan, their findings revealed municipal contributions made in excess of contributions required to fund the plan. The reason for this was when an employee left in January, 2006, they were not vested, but entitled to the portion they paid. The township was given a choice to reallocate to other current members or a credit against quarterly obligations; they choose to transfer the amount as a credit against quarterly obligations.

The township could not reallocate to current members because there was no contract at that time. The stated continued to send the township state aid money, which we shouldn't have received. The Audit found the State Aid was paid in error, and a municipality that has a credit in their account must return the overpayment to the Commonwealth, plus interest.

Miller gave the supervisors an ordinance to review, advertise, and adopt the ordinance, so that we can divide the money to people who have retirement accounts, or allocate where we want to. The supervisors will review at their November meeting and make a decision.

2009 BUDGET WORKSHOP DISCUSSION – After much discussion of the 2009 Budget, Miller will update the spreadsheet, and see the supervisors receive a copy to review for the November meeting.

The 2009 Budget Workshop and other normal business meeting adjourned 4:20 PM.

Respectfully submitted,

Shirley A. Bretz
Township Secretary

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